

Terms of Reference Grants Assessment Panel

1. The Grants Assessments Panel is a sub-committee of the Cabinet.
 - 1.1 The Panel shall consist of 9 members as approved by Cabinet.
 - 1.2 One of the 9 members will be a member of the Council's Cabinet, who will Chair the meetings of the Panel.
 - 1.3 Appropriate Officers shall attend the meetings of the Panel in an advisory capacity.
 - 1.4 Representatives of partner organisations may attend the meetings of the Panel in an advisory capacity.
 - 1.5 The persons mentioned in 1.3 & 1.4 above shall not have any voting rights.
2. The objects and functions of the Panel shall be to :-
 - Review policies & procedures related to grant funding, as appropriate, and make recommendations to Cabinet for changes thereof.
 - Consider applications for grant funding (from Council funds), and make decisions as to which grants to support.
 - Receive summary reports of grant funding (from Council funds).
- 2.1 Grants for consideration by the Panel will include:-
 - Community Chest, if required.
 - Cultural Grants.
 - Homelessness Grants.
 - Small Grants.
 - Other grants schemes as mandated by Cabinet.
3. Delegated authority.
 - 3.1 Decisions on Community Chest grants will be delegated to Officers based on recommendations from approved Locally Based Bodies, with the exception of:-
 - Applications from Locally Based Bodies.
 - Applications referred by Officers for further deliberation/judgement.
 - 3.2 Decisions on Green Grants will be delegated to the Director of Operational Services for decision.
4. The Panel shall meet at least quarterly.